



Job Description

Job Title: Outside Team Leader & Animal Care Assistant

Responsible to: Head Nurses

Job Purpose: To ensure the efficient running of the outside animal section by providing staff, students & volunteers the leadership they need to successfully complete the tasks allocated to them on a daily basis. Assist with general animal husbandry for the sick, injured and orphaned wild animals being cared for at Tiggywinkles, including the Visitor Centre.

| Key Accountabilities |
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| Ensure high standards of general animal husbandry across the outside animal section and Visitor Centre, including cleaning and mucking out the cages in the animal section as required. |
| Ensuring that food is prepared in line with the established protocols and assisting in this process including providing food and water to the animals |
| Handling the animals and birds as necessary, following the strict protocols and guidelines provided, and ensuring that these protocols are observed by everyone in the outdoor animal section |
| Providing basic medication under Veterinary direction |
| Ensure that all medical queries are referred to the Head Nurses or Nurse on duty as appropriate. |
| To Team Lead the students to ensure all daily, weekly and monthly tasks are completed in line with the requirements outlined by the nursing team. This includes: <ul style="list-style-type: none"> • Allocating the tasks to be completed that day to the students on duty, taking into account the priorities of the day and any particular skills/limitations the students may have • Giving the students the direction and instructions they need to be able to carry out the tasks efficiently and thoroughly • Monitor the work of the students throughout the day, providing them with feedback and taking corrective action if any tasks are not completed to the standard required • Providing students with the encouragement and support they may need in order to deliver to a high standard • Highlighting any performance issues amongst the students to the Head Nurses |
| Collecting samples as requested from time to time by the vet or nursing team |
| Cleaning non-animal areas, including general sweeping, dish washing and washing laundry |
| Adhere to stock management processes to ensure that supplies are always available |
| Assisting with deliveries, including unloading/unpacking, storage, topping up the food bins as necessary |
| Talking to the public if working in the visitor centre areas in a polite and professional manner |
| Complying with all safeguarding policies and procedures that apply, and ensuring that all relevant policies and procedures are adhered to |
| Support the rescue and release of patients when required |
| Keeping equipment in good working order & reporting maintenance requirements/repairs as necessary |
| Ensure adherence to the Health & Safety and Security procedures at all times |
| Attending to other jobs, as reasonable for the role, and as required by the operation |



Person Specification

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| Attributes | Essential | Desirable |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Attainments / Qualifications | | A qualification in animal care. |
| Previous Experience | | <p>Previous experience of working with animals.</p> <p>Previous experience of leading a team.</p> <p>Previous experience of working with volunteers and students.</p> |
| Circumstances | | A full valid driving licence |
| Disposition | <p>Able to take responsibility for own work and do what's necessary to get the best possible results for the Hospital and our patients.</p> <p>A positive disposition and effective problem solving skills.</p> <p>Ability to work effectively both on own initiative and as part of a team.</p> <p>Ability to work under pressure and remain calm when faced with emergency situations.</p> <p>Ability to communicate effectively at all levels.</p> | <p>Able to demonstrate some strength and agility to enable effective working with our wild patients.</p> <p>(N.B. Full animal handling training will be provided).</p> |

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